

**REAL ESTATE APPRAISERS BOARD  
MINUTES  
MADISON, WISCONSIN  
FEBRUARY 24, 1999**

**PRESENT:** Patrick Buckett, James Caven, Gary Cuskey, LaMarr Franklin, Lill Hauschild, Mary Reavey, and Paul "Rick" Vozar

**STAFF PRESENT:** Deputy Secretary June Suhling, Alfred Hall, Ruby Jefferson-Moore, and Judy Mender; Division of Enforcement staff were present for portions of the meeting.

**GUEST:** Debbi Conrad, Wisconsin Realtors Association

**CALL TO ORDER**

The meeting was called to order at 9:30 a.m. by Rick Vozar, Chair, upon confirmation that the public notice was timely given. A quorum of 7 members was present.

**AGENDA**

The agenda was amended to include "Reciprocity Agreement" under Deputy Secretary Suhling's report.

**MOTION:** LaMarr Franklin moved, seconded by Patrick Buckett, to adopt the agenda as amended. Motion carried unanimously.

**MINUTES (10/21/98)**

**MOTION:** Patrick Buckett moved, seconded by LaMarr Franklin, to approve the minutes as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Deputy Secretary's Report**

• **Timelines in the Enforcement Complaint Handling Process**

Deputy Secretary June Suhling reported the "Timelines in the Enforcement complaint Handling Process" is now a policy of the department and took effect on February 1, 1999.

• **Reciprocal Agreement for Appraiser Licensure/Certification with the Illinois Office of Banks and Real Estate**

A draft of the reciprocal agreement was distributed for the Board's review and comments. The Board was satisfied with the content. Deputy Secretary Suhling will sign the agreement and submit it to the Illinois Office of Banks and Real Estate.

**MOTION:** Gary Cuskey moved, seconded by LaMarr Franklin, to accept and support the reciprocity draft. Motion carried unanimously.

### **Bureau Director's Report**

- **Regulatory Digest**

Alfred Hall reported the next issue would be printed in April, 1999. A copy will be distributed when available.

- **Board Roster**

A copy of the roster was included in the agenda packet.

- **AARO**

Mr. Hall reported that Wisconsin is now a member of the Association of Appraiser Regulatory Officials (AARO) and there will be a meeting on May 1-4, 1999.

- **To Pass Folder**

Information was circulated in the To Pass Folder and duly noted.

### **ELECTION OF OFFICERS**

By unanimous vote, the following were elected as officers:

Chair Person: Paul "Rick" Vozar

Vice Chair: James Caven

Secretary: Lill Hauschild

### **LEGISLATIVE ISSUES**

A copy of Chapter 458, Wisconsin Statutes, was included in the agenda packet for informational use and to show new format.

### **ADMINISTRATIVE RULES**

#### **Chapters RL 80, RL 81, RL 83-87**

A final copy of the administrative codes was distributed.

#### **Scope Statement re: Incorporating Revision to USPAP**

Nothing to report.

#### **Administrative Warnings**

A copy of Chapter RL 8, Administrative Code, was distributed.

### **EXAMINATION ISSUES**

Nothing to report.

### **DOE ISSUES**

Nothing to report.

## **APPRAISAL SUBCOMMITTEE**

Nothing to report.

## **APPRAISAL STANDARDS BOARD**

Nothing to report.

## **APPRAISER QUALIFICATIONS BOARD**

Nothing to report.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

### Permissible Use of Appraisal Reports, Jefferson-Moore, 1/7/99

A copy of a memo addressed to G. Rego, dated January 7, 1999, was included in the agenda packet for informational purposes.

### Appraisal Licensure -- 500-Hour Experience Requirement, Jefferson-Moore, 1/6/99

A copy of a letter addressed to Mr. Donald R. Price, dated January 6, 1999, was included in the agenda packet for informational purposes.

## **NEW BUSINESS**

The Board was informed that Mary Reavey and Gary Cuskey will continue to serve on the board through May 19, 1999. The Board extended their appreciation to both of them for their hard work and contribution. There will be a luncheon on May 19, 1999 in their honor.

A new screening panel was appointed consisting of Rick Vozar, James Caven and Patrick Buckett. The panel may change in July when new members are appointed. The screening panels are conducted via a telephone conference on the third Wednesday of each month.

## **RECESS TO CLOSED SESSION**

MOTION: LaMarr Franklin moved, seconded by Lill Hauschild, to convene the meeting in Closed Session pursuant to Sections 19.85(1)(b) and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by the Department or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, monitoring reports, deliberations on stipulations that may be signed after printing of the agenda, pending applications, and disciplinary proceedings. Motion carried by a roll call vote: Patrick Buckett-yes; James Caven-yes; Gary Cuskey-yes; LaMarr Franklin-yes. Lill Hauschild-yes; Mary Reavey-yes; Rick "Paul" Vozar-yes.

Closed Session convened at 10:35 a.m.

The Board received a copy of the Division of Enforcement Case Status Report.

The Board deliberated on case status reports, case closings, monitoring issues relating to Robert A. Olszewski and Ralph L. Banke, and the final decision and order adopting stipulation relating to Allen J. Carnine.

### **RECONVENE IN OPEN SESSION**

MOTION: Gary Cuskey moved, seconded by LaMarr Franklin, to reconvene in open session at 11:55 a.m. Motion carried unanimously.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

#### **MONITORING ISSUES**

MOTION: Patrick Bucket moved, seconded by LaMarr Franklin, to approve the evidence of educational hours for Robert A. Olszewski. Motion carried unanimously.

MOTION: Gary Cuskey moved, seconded by Patrick Buckett, to approve the evidence of educational hours for Ralph L. Banke. Motion carried unanimously.

#### **CASE CLOSINGS**

MOTION: Gary Cuskey moved, seconded by Mary Reavey, to close 98 APP 033 for P3. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Patrick Buckett, to close 98 APP 027 for P3. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Gary Cuskey, to close 98 APP 037 for no violation. Motion carried unanimously.

MOTION: Patrick Buckett moved, seconded by LaMarr Franklin, to close 98 APP 047 for P7. Motion carried unanimously.

MOTION: LaMarr Franklin moved, seconded by Mary Reavey, to close 95 APP 022 for P2. Motion carried unanimously.

MOTION: Gary Cuskey moved, seconded by Mary Reavey, to close 98 APP 005 for P3 with a letter of concern. Motion carried unanimously.

MOTION: Mary Reavey moved, seconded by Gary Cuskey, to close 98 APP 016 for Administrative Closure. Motion carried unanimously.

### **STIPULATIONS**

MOTION: Gary Cuskey moved, seconded by LaMarr Franklin, to accept the Final Decision and Order Adopting Stipulation, 96 APP 026, as faxed to the Department on February 24, 1999 subject to receipt of a signed, original of same. Motion carried unanimously.

### **ADJOURNMENT**

MOTION: Gary Cuskey moved, seconded by LaMarr Franklin, to adjourn the meeting at 12:05 p.m.. Motion carried unanimously.

Next Meeting: May 19, 1999

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